



Responsible Use of ICT for St Patrick's students in Year 1-3.

1. What are the guidelines about?

These guidelines are to support safe and responsible use of Information and Communication Technologies (ICT), such as chromebooks, ipads and other technology.

2. To whom do these Guidelines apply?

These guidelines are for students at St Patrick's Primary School from Year 1 to Year 3 and their parents when:

- Using chromebooks, ipads provided by the school.
- When using the school network.
- When researching topics online.

They are intended to be used as a teaching tool and introduction for the students as they become digital citizens.

3. Some important 'Dos'.

I have chromebooks, ipads and other ICT available at St Patricks. They help me learn. I should treat ICT and the CEDP network as tools to be shared.

When I use Chromebooks and/or ipads I will:

- Use the chromebook or ipad **ONLY** for my learning.
- Only research topics that relate to my learning.
- Use websites that have been approved by my teacher.
- Use programs/ apps that have been downloaded by my teacher.
- **Always** ask permission before downloading any information from the internet.
- **Always** ask the teacher before adding your name or any other information on the internet.

Keep safe online:

- Tell your teacher if you see something that you think is naughty or makes you feel unsafe.
- Tell your teacher if you see something inappropriate.

4. Some important 'Don'ts

I should never use chromebooks, ipads or the CEDP network disrespectfully or dishonestly. For example I should never:

- Say or do things on the chromebooks or ipads that I wouldn't like others to do or say to me.
- Use sites that are not appropriate for my age.
- Tell anyone my password except my teacher and my parents.
- Use the network to download pictures, movies or music unless approved by your teacher.
- Copy other people's work or pretend that it is my own.
- Download apps onto the computer or ipad.
- Share my full name or the name of my classmates online.
- Change any computer or ipad settings.
- Watch youtube videos without permission from the teacher
- Play online games without the teachers permission.
- Take the chromebook or ipad home.

My teacher and authorised CEDP staff will check your use of the internet, chromebooks and ipads. They do this to keep you safe. This information is given to Ms Fabri so she also knows you are safe.

My name is: _____ Class: _____

Circle your answer:

I understand the information. YES NO

I agree to follow the Do's and the Don'ts. YES NO

I talked to my parents about my responsibilities. YES NO

My parents have read the responsibilities with me. YES NO

Parents signature: _____ Date: _____